

DINEDOR PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 18th September 2018, at Dinedor Village Hall

Present: Cllr. Duncan Green
Cllr. Nick Austin
Cllr. Chris Smart

In attendance: Liz Kelso Clerk/RFO
3 members of the public

065/2018 Apologies, declarations of interest and requests for dispensation

Apologies were noted from Cllrs. Julia Over and Suzanne Penny. There were no declarations of interest and no requests for dispensation.

066/2018 Public Participation

066.1 Items raised by members of the public

- It was suggested that consideration be given to the installation of a defibrillator to be located within the village, possibly at the Village Hall. It was agreed to consider this at a later meeting, possibly in conjunction with the Village Hall Committee.
- Members noted information on the Rotherwas Together project which will be launched on 11th October at Hinton Community Centre.

066.2 Ward Councillor

The Ward Councillor was not in attendance at the meeting.

067/2018

Minutes of the meeting held on 17th July 2018

The Minutes of the meeting held on 17th July, which had been previously circulated, were agreed. The Chairman was authorised to sign the Minutes as a true record of proceedings at that meeting.

068/2018

Clerk's Report

The Clerk reported that the Information Commissioners Office had indicated that they would be taking no further action on the self reported data breach relating to a Freedom of Information Request and would be writing to confirm this in due course.

It was also noted that Arqiva, the organisation responsible for the telephone mast on Dinedor Hill had overpaid the rental for the mast and a cheque for reimbursement would be presented for payment under the next agenda item.

069/2018

Financial Matters

069.1 Payments

Payments totalling £1,482.64 as per the attached schedule were authorised.

069.2 Account balance

Members noted the balance on the bank account of £17,902.55 as at the date of the meeting. The Clerk reported that the second instalment of the precept of £4,500 was due shortly.

069.3 Year to date financial review

The year to date financial review was noted, indicating expenditure largely in line with budget.

069.4 Timetable for budget setting for 2019-2020

It was noted that the final budget for 2019-2020 is to be agreed in January 2019 so that a precept can be set for the next financial year at that meeting to be passed to Herefordshire Council.

069.5 External audit for the year ended 31.3.218

The Clerk reported that the external audit for the year ended 31.3.2018 has now been completed. The report was noted which highlighted that in the previous year the period for the exercise of electors rights had started one day earlier than the prescribed date and as such this should have been reflected in the responses on the Annual Governance Statement for the year ended 31st March 2018. This was noted by Members.

069.6 Grant request from Dinedor with Holme Lacy PCC

A request for a grant of £495.00 towards the cost of the grass cutting at the church was agreed.

070/2018 Planning Matters

070.1 Applications now due for observations

- Ref: 181941
Site: Land at Wye Stud Farm, Hollow Farm Road
Dev: Provision of a temporary rural enterprise workers dwelling

Members noted comments from the applicant about the reason for the application for a temporary dwelling and supporting papers. It was noted that this application represents development which is outside of the identified development area in the draft Neighbourhood Development Plan. There being no further comments, it was agreed not to submit comments to Herefordshire Council in connection with this application.

- Ref: 182898
Site: Highfields, Dinedor
Dev: Extension and internal alterations

Members had no objections to the proposed development but noted that this is one of several relating to this property in the past few years.

070.2 To note planning applications notified for permitted development, if any

Application reference 183315 for a proposed agricultural building at Dinedor Court was noted.

070.3 Planning decisions since last meeting

The following decisions on applications by Herefordshire Council since the last meeting were noted:

- Ref: 181647
Site: Land adjacent to Sunset, Dinedor Cross
Decision: This application was refused.
- Ref: 182308
Site: Dinedor Court, Dinedor
Decision: Approved with conditions.

070.4 Report from Herefordshire Council Planning Enforcement Officer

A report into the unauthorised change of use of a property was not available at the meeting.

070.5 Hereford Area Plan Housing and Employment Site Options Consultation

After due consideration it was agreed not to comment on the Hereford Area Plan Housing and Employment Site Consultation.

071/2018 **Dinedor Camp**

071.1 Update from Dinedor Camp Steering Group

Members noted a verbal report from the Steering Group on progress at the Camp and the work by the small group of volunteers who attend once a month on the second Sunday of the month. Work is progressing well thanks to the loan of a chipper recently. The group from the Community Payback Team attend on most weeks with varying numbers of people.

It was noted that the bin, having been emptied some weeks ago, now requires emptying again.

071.2 Funding for work on Dinedor Camp

The sub group continue to look for funding for work in Dinedor Camp and in particular for funding for equipment purchases. Most funders seem to require a specific project to support rather than an ongoing project and it was suggested that advice be sought from the Funding Support team at Herefordshire Council.

071.3 Request for funding from Herefordshire Outdoor Trust for work at Dinedor Outdoor Centre

This item was deferred from the last meeting so that a meeting could be set up with the Trustees of Herefordshire Outdoor Trust to discuss the envisaged work and how the Parish Council as landlord can support this work. As this meeting had not yet taken place, it was agreed to defer this item again to the next meeting. The Clerk was instructed to write to Herefordshire Outdoor Trust to reinforce the need for a meeting to discuss the application with Trustees

071.4 Designation of Dinedor Camp as Open Access Land under the Countryside and Rights of Way Act

The Chairman outlined the implications of the land at Dinedor Camp being designated as Open Access Land under the Countryside and Rights of Way Act which ensures the land remains open to the public but also restricts activities on the land which reflect the requirement to preserve the ancient monument. It was agreed to investigate this further and to seek advice from Historic England.

071.5 Bonfire

It was noted that agreement from Herefordshire Outdoor Trust has been requested for the proposed bonfire night at Dinedor Outdoor Centre on Saturday 3rd November.

072/2018

Neighbourhood Development Plan

The Clerk reported that the Neighbourhood Plan Steering Group had, as agreed at the last meeting, conducted a further period of consultation to give an opportunity for residents to comment on the proposal to add one small area of additional land to the “village envelope” identified as an area which could be used for development to meet additional housing requirements within the parish. Nine people had responded to the consultation, three of whom felt the plan discriminated against rural businesses wishing to diversify and five supported the proposal albeit that two of the five wished the village envelope to be further extended along the road. A request for a small amendment to wording to emphasise the limiting factor of the single track road through the village was also noted and agreed. The Steering Group had considered the responses carefully and after due consideration proposed that other than the previously agreed additional area of land, that there be no further amendments to the draft plan. The comment regarding discrimination against rural businesses was rejected on the basis that this was covered within the plan. The Steering Group therefore now recommends that the plan be submitted to Herefordshire Council with accompanying supporting papers under Regulation 16.

After due consideration, it was agreed to accept the recommendation of the Steering Group. The Parish Council thanked the Steering Group for all their hard work in getting the plan to this stage.

073/2018

Noticeboards

Members considered whether to refurbish or replace the notice boards within the parish and noted that a pre-owned notice board which was recently acquired awaits a suitable location for installation. After discussion it was agreed in the first instance to remove the unused board along the Straight Mile. This notice board is in an inaccessible position where it is unsafe for anyone to attempt to view it.

Secondly it was agreed to refurbish the existing notice boards by repainting the frame and replacing the pin board. Further consideration may be given to replacing the notice boards if this proves unsuccessful.

074/2018

Dog Fouling

It was noted that dog fouling on Dinedor Hill and in Camp Wood is a problem. It was agreed that the Clerk investigate whether a dog control order or public space protection order might be possible in Camp Wood and to report to the next meeting.

075/2018

Internet Provision

The Chairman reported on issues he and others had experience with the service provided by Open Reach and in particular issues relating to provision of fibre broadband and cabling. It was agreed that the Chairman be authorised to write to Open Reach on behalf of the Parish Council to address these issues.

076/2018

Traffic Safety

Members reviewed an exchange of emails outlining the efforts of the Ward Councillor to have a mirror installed opposite the junction with the Holme Lacy Road to facilitate traffic safety. Noting that Balfour Beatty will not provide a mirror unless or until there have been reported accidents at this site, it was agreed to consider the parish council providing the mirror and the Clerk was instructed to investigate further.

077/2018

Parish Council Summit

An invitation to attend a parish council summit on 17th October was noted. It was agreed that the Clerk attends to represent the interests of the Parish Council if no other Member is available

078/2018

Public Realm Service Consultation

A consultation on the public realm contract and service is being undertaken by Herefordshire Council. Members were asked to provide comments to the Clerk so that a parish response can be drafted.

079/2018

Next meeting

The next meeting will be held on Tuesday 20th November at 7.30pm in the Village Hall.

080/2018

Exclusion of the Public

It was agreed that members of the press and public in attendance be excluded from the next agenda item in accordance with the Local Government Act (Admission to Meetings) Act 1960 on the grounds that the discussion may include commercially sensitive information.

081/2018

Dinedor Outdoor Centre Deed of Variation

Members noted that it had not been possible to progress the proposed Deed of Variation with Herefordshire Outdoor Trust as a date for a meeting with the Trustees is still awaited from them but it was confirmed that the draft Deed meets the requirements of the Parish Council. It had been confirmed that the Trustees were themselves meeting shortly and a date for a joint meeting should be forthcoming thereafter. In the meantime it was agreed that the Clerk issues an invoice for insurance for the Outdoor Centre for the current year.

There being no further business, the meeting was declared closed.

Dinedor Parish Council
Meeting held on Tuesday 18th September 2018
Minute ref. 69.1/2018
Schedule of Payments approved at the meeting

Payee	Detail	Minute Ref.	Net	VAT	Total Payment
E. Kelso	Office expenses		£ 136.27	£ 4.26	£ 140.53
Arqiva	Reimbursement of overpayment received July 2018		£ 904.11		£ 904.11
HALC	Internal Audit Fee (£150.00) & training fee (£15.00)		£ 165.00	£ 33.00	£ 198.00
PKF Littlejohn LLP	External audit fee		£ 200.00	£ 40.00	£ 240.00

Total payments this month:
(excluding salaries)

£ 1,405.38 £ 77.26 £ 1,482.64