

# **DINEDOR PARISH COUNCIL**

## **Minutes of a meeting of the Parish Council held on 17<sup>th</sup> July 2018, at Dinedor Village Hall**

**Present:** Cllr. Duncan Green  
Cllr. Suzanne Penny  
Cllr. Julia Over

**In attendance:** Liz Kelso Clerk/RFO  
Cllr. David Summer Ward Councillor (8.30 pm onwards)  
5 members of the public

### **047/2018 Apologies, declarations of interest and requests for dispensation**

Apologies were noted from Cllr. Chris Smart. There were no declarations of interest and no requests for dispensation.

### **048/2018 Public Participation**

#### **048.1 Items raised by members of the public**

Concern was expressed at the amount of dog waste left in public spaces including Dinedor Camp. It was noted that Herefordshire Council are currently running a campaign aimed at encouraging responsible dog ownership and that this should be addressed at the next meeting.

#### **048.2 Ward Councillor**

Members noted the verbal report from Cllr. David Summers.

### **049/2018 Minutes of the meeting held on 15<sup>th</sup> May 2018**

The Minutes of the Annual Parish Council meeting held on 15<sup>th</sup> May, which had been previously circulated, were agreed. The Chairman was authorised to sign the Minutes as a true record of proceedings at that meeting.

## **050/2018                      Minutes of the extraordinary meeting held on 5<sup>th</sup> June 2018**

The Minutes of the Extraordinary Parish Council meeting held on 6<sup>th</sup> June, which had been previously circulated, were agreed. The Chairman was authorised to sign the Minutes as a true record of proceedings at that meeting.

## **051/2018                      Clerk's Report**

The Clerk's report, as attached to these Minutes, was noted. It was agreed that the Council would review the parish council noticeboards at the next meeting.

## **052/2018                      Financial Matters**

### **052.1    Payments**

Payment of £200.01 to the Clerk was authorised in reimbursement of general office expenses.

### **052.2    Account balance**

Members noted the balance on the bank account of £17,593.46 as at the date of the meeting.

### **052.3    Year to date financial review**

The year to date financial review as attached to these Minutes was noted.

## **053/2018                      Planning Matters**

### **053.1    Applications now due for observations**

- Ref:            181941  
Site:            Land at Wye Stud Farm, Hollow Farm Road  
Dev:            Provision of a temporary rural enterprise workers dwelling

Members noted comments from the applicant about the reason for the application for a temporary dwelling and supporting papers. It was noted that this application represents development which is outside of the identified development area in the draft Neighbourhood Development Plan. There being no further comments, it was agreed not to submit comments to Herefordshire Council in connection with this application.

- Ref:            182308  
Site:            Dinedor Court  
Dev:            Demolition of 2 barns and replacement with one barn

Members noted that this development is not within the development area identified within the draft Neighbourhood Development Plan. There were no objections.

- Ref: 182419  
Site: Lower Raven Barn  
Dev: Proposed conversion of existing workshop and stone barn to provide additional living space and bedroom, as well as annexed accommodation. Erection of single storey link building with glazed connection to existing dwelling. Change of use of agricultural land to residential curtilage.

There were no objections to this proposal.

### **053.2 To note planning applications notified for permitted development, if any**

None were noted.

### **053.3 Planning decisions since last meeting**

None were noted.

## 054/2018 **Dinedor Camp**

### **054.1 Update from Dinedor Camp Steering Group**

Members noted a verbal report from the Steering Group on progress at the Camp.

### **054.2 Application for funding for work on Dinedor Camp**

Members noted that the Steering Group wishes to apply for external funding for the purchase of tools etc. for use on the Camp. It was agreed that this application be submitted. It was further agreed that authority be delegated to Cllrs. Austin and Green plus the Clerk to submit applications for funding to external bodies between meetings and to report to the next available Parish Council meeting.

### **054.3 Request for funding from Herefordshire Outdoor Trust for work at Dinedor Outdoor Centre**

This item was deferred from the last meeting so that a meeting could be set up with the Trustees of Herefordshire Outdoor Trust to discuss the envisaged work and how the Parish Council as landlord can support this work. As this meeting had not yet taken place, it was agreed to defer this item again to the next meeting.

### **054.4 Bonfire Night**

After a brief discussion it was agreed to support a community bonfire night at Dinedor Outdoor Centre on Saturday 3<sup>rd</sup> November, subject to the agreement of Herefordshire Outdoor Trust, following the successful format for last year.

055/2018

## **Neighbourhood Development Plan**

Members noted that the Steering Group had met to consider amendments to the draft Neighbourhood Plan following the Regulation 14 consultation and discussed options with Herefordshire Council and the consultants Kirkwells. Although an extension to the development area had been suggested incorporating two small parcels of land as possible future development land, subsequent advice suggested that one area on one side of the road as noted on the plan produced to the meeting would be sufficient to meet future development requirements. After a brief discussion, it was agreed that the amendment to the development area as produced to the meeting be accepted and the draft neighbourhood plan be amended accordingly.

Cllr. Penny advised that although not a statutory requirement, a further period of consultation on this amendment was proposed to run from 1<sup>st</sup> to 31<sup>st</sup> August and the Steering Group would meet to review the results of this consultation on 4<sup>th</sup> September. Copies of the revised plan would be available at the coffee morning to be held on Saturday 4<sup>th</sup> August and comments invited on the change to the village envelope/development site only. It was agreed that this further consultation should now take place.

056/2018

## **FOI Publication Scheme**

It was agreed that the Freedom of information Act Publication Scheme, as produced to the meeting, be confirmed.

057/2018

## **Equality Policy**

It was agreed that the Equality Policy, as produced to the meeting, be confirmed.

058/2018

## **Financial Regulations**

It was agreed that the Financial Regulations, as produced to the meeting, be confirmed.

059/2018

## **Code of Conduct**

It was agreed that the revised Code of Conduct, as presented to the meeting, be adopted. Members noted that the revisions would require that Members Declaration of Financial Interests Form may need to be revised.

060/2018

## **Dinedor Village Hall**

Members noted the accounts for the year ended 31<sup>st</sup> March 2018 for Dinedor Village Hall and were pleased to see the near completion of the new storage room at the Village Hall.

061/2018

### **Footpaths Officer Briefing**

The Chairman reported on the Footpaths Officer briefing he had attended with Ian Stead when Balfour Beatty reported that Footpaths Officers were expected to undertake work on the footpaths but with no funding available from Balfour Beatty/Herefordshire Council other than some limited funding to cover materials rather than labour costs.

062/2018

### **Next Meeting**

The next meeting will be held on Tuesday 18<sup>th</sup> September at 7.30pm in the Village Hall. It was agreed that the agenda would include preliminary discussions on the budget and precept for 2019-10.

063/2018

### **Exclusion of the Public**

It was agreed that members of the press and public in attendance be excluded from the next agenda item in accordance with the Local Government Act (Admission to Meetings) Act 1960 on the grounds that the discussion may include commercially sensitive information.

064/2018

### **Dinedor Outdoor Centre Deed of Variation**

Members noted that it had not been possible to progress the proposed Deed of Variation with Herefordshire Outdoor Trust as a date for a meeting with the Trustees is still awaited from them but it was confirmed that the draft Deed meets the requirements of the Parish Council. With no Deed in place, it had been necessary to renew the insurance in accordance with the terms of the original lease. It was agreed that the Clerk write to the Outdoor Trust in an attempt to resolve this and to submit the invoice for the insurance premium for the current year as advised by the brokers.

There being no further business, the meeting was declared closed.